

**Minutes of Athletics Canterbury Cross Country and Road Committee meeting
Tuesday 3 July 2018 @ 7:30pm, at Jago's place 32 Sloan Terrace**

Present:

John Gamblin, Robyn Perkins, Victor Gamperle, Sandie Gamperle, Peter King, Kevin Prendergast, Daniel Reese, Annette Campbell, Bernadette Jago, Kevin Jago, Anne Kennedy

Apologies: No apologies. All present

Minutes of previous meeting:

These are taken and accepted as a true and accurate record apart from Annette being recorded twice

Moved John - Carried

Matters arising:

- John has been continuing negotiations with one club re sanction fees
- Craig has said that the timing mat issues seem to be resolved now. He also noted that the children's numbers have their age grades printed on them which could prevent their numbers and chips being reused next year.
- John reported that the ANZ draft co-operation agreement has been sent to centres and Andrew Stark will be meeting with Hamish Grey to discuss.
- John has been too busy to follow up on the finish banner. Kevin P offered to take this on and obtain quotes and submit a grant application.

Correspondence:

- North Canterbury club re concerns with H&S and the Greta Valley relay (inwards)
- Athletics Canterbury re merit awards and minutes (inwards)

John talked with members of the Greta Valley relay at the pub after the Andrew Reese and their concerns were discussed. Daniel and he will attend a meeting at NC later this month to discuss H&S requirements. Peter as centre rep has also offered to work with NC.

Correspondence inwards be accepted, outwards approved

Moved John - Carried

Finance:

Vic reported that the centre's accounts are being audited (which includes us). Some assets have been written off. Vic also presented a profit and loss report from the last financial year and is pleased to report that Takahe to Akaroa made a profit gain of \$3000 over the previous year which is surprising considering that it was not a national event. He thanked the organising committee for good work especially on getting grants.

Report be accepted, accounts payable be approved

Moved Kevin P, seconded Robyn P - Carried

Race reports:

- Holloway (Peter) – a bloody good event. It all went off really well and when Peter only heard positive comments. There were some comments from organisers about people crossing too close to the finish line and perhaps toilets were too far away. Next year there will be a bigger gap between races. The men had to wait for about 10 minutes for the women to finish. There were 14 unaffiliated runners
- Andrew Reese (Robyn) – Anglican to be commended for pulling together a new course at the last minute. Geoff Hill, Dave Morton and Eric Cox chopped it out the day before. It was a little short but offered good variety. A lovely sunny day seemed to add to the vibrancy and people were overall positive about the new course. Anglican may require assistance if they continue to run this event in the future.

Sub-committee reports

- Canterbury XC – Signed permission has come through. John and Vic will contact the ranger the week prior to the event to check on conditions.
- National XC – Daniel reported it is all under control. He has rental vans booked but not confirmed. Although Hertz has an agreement with ANZ they are not the cheapest.
- Canterbury Road Champs – Permission has been granted. Insurance, caravans, portaloos all sorted. Bernie to confirm Coffee cart for this and XC champs.
- National road champs – all details are now on website. Vans have not been booked. Kevin and Daniel need to inform people about details especially that transport will be from Auckland.
- Takahe to Akaroa – Daniel had nothing really to report. The website is being updated. Grant applications are ready to go any day now.
- Marketing Manager
 - Annette tabled a report which will be circulated with the minutes. Main focus has been on websites, the T2A and the AC. With the T2A it will be aimed at attracting social/corporate teams who don't know anything about it. Kevin J is reviewing all the information before it is uploaded. He will also drive the route with Joolz to help familiarize her with it. Joolz is also working on a logo which will be used for marketing and also possible merchandise. Possibly something to commemorate runners who complete all eight laps.
 - The committee approved that a forum will be held between 10am and 12noon on Saturday 25 August at the Port Hills Clubrooms, before the Under-18 races. All clubs will be invited to send two to three people to discuss marketing. What people want has already been identified. It is hoped that by the end of the year each club will be able to identify what sort of club they are (what sort of runner do they want as members and can they offer what this runner wants and needs). These profiles will be advertised on the website. A document will be circulated to all clubs before the meeting.

General business:

- Athletics Canterbury by-laws – these are being reviewed by the executive.
 - The word athletics will now cover track and field, cross country running, road running, trail running, mountain running and race walking.
 - A few superfluous committee positions have been deleted (assistant secretary, immediate past president, etc)
 - Auditor now means auditor or reviewer
- Lower age limits – do we officially have an age which we consider too young to run in races? It was agreed most clubs had policies but with non-registered runners now able to enter races consideration has to be given regarding H&S. Race organisers need to be aware that they are responsible. The committee will look at age grades before next season

Meeting closed 9:00pm

Next meeting Tuesday 7 August 2018 @ 7:30pm,

At Annette's house 225 Mt Pleasant Road

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Chairman

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Dated